

RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION

(Sponsored by Nagarjuna Education Society)

J.K.C. College Road, Guntur-522006, Andhra Pradesh, India



Code of Conduct

RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION, GUNTUR

CODE OF CONDUCT FOR THE STUDENTS

- The students should dress decently to the college.
- The college premises and buildings shall be kept clean; writing and sticking posters and notices on the building walls is strictly prohibited.
- Any student responsible for bringing outsiders into the college campus for settling student disputes will be expelled from the college.
- Smoking, consumption of alcoholic drinks, gambling of any kind is prohibited in the college premises.
- Regularity and punctuality are expected from each student. Any student who fails to obtain 85% of attendance in any of the papers will not be permitted to appear for the final examination. If a student remains absent continuously for one week without prior intimation, his/her name will be struck off the rolls. The students are expected to be regular in their class work and should conduct themselves in a disciplined manner. They should abide by such rules of discipline and conduct as stipulated by the college from time to time.
- The principal of the college is the final authority as regards the discipline in the institution and has full powers to suspend, fine, rusticate and take any other action, which is deemed necessary.
- The conduct of the students should be exemplary, not only within the premises of the college but also outside.
- The students are informed that they should furnish the latest addresses of their parents/guardians in the Principal's Office. Any change of address of the parents/guardian should also be informed immediately, in the college office.
- Ragging is prohibited. Any student participating in ragging is liable to be summarily expelled from the college without any enquiry. Ragging on campus and off campus is strictly prohibited and it is a cognizable offence.
- The students of the College are expected to behave politely with the members of the staff and other fellow students. Names to students indulging in disorderly behavior in and out of the class or resorting to agitation are liable to be struck off the rolls.
- Students are not permitted to resort to strikes and demonstrations in the college premises. Participation in any such activity shall automatically result in their dismissal from the college.

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Prescribed Code of Conduct for Teacher Educators

The institution follows code of conduct prescribed by NCTE for teachers which is also apt for teacher educators of B.Ed. colleges.

Following Draft of Code of Professional Ethics for School Teachers is given by National Council for Teacher Education (NCTE):

5.1 Preamble

Recognizing:

1. That every child has a fundamental right to education of good quality;
2. That every child has an inherent potential and talent;
3. That education should be directed to the all round development of the human personality;
4. The need for developing faith in the guiding principles of our polity, viz., democracy, social justice and secularism;
5. The need to promote through education the concept of composite culture of India and a sense of national identity;
6. That teachers, being an integral part of the social milieu, share the needs and aspirations of the people;
7. The need to enhance self-esteem of teachers;
8. The need to organize teaching as a profession for which expert knowledge, specialized skills and dedication are pre-requisites;
9. That the community respect and support for the teachers are dependent on the teachers' professionalism; and
10. The need for self-direction and self-discipline among members of the teaching community.

5.2 Obligations towards Students

A Teacher:

1. Treats all students with love and affection.
2. Respects the value of being just and impartial to all students irrespective of their caste, creed, religion, sex, economic status, disability, language and place of birth.
3. Facilitates students Physical, social, intellectual, emotional, and moral development.
4. Respects basic human dignity of the child in all aspects of school life.

5. Makes planned and systematic efforts to facilitate the child to actualize his/her potential and talent.
6. Transacts the curriculum in conformity with the values enshrined in the Constitution of India.
7. Adapts his/her teaching to the individual needs of students
8. Maintains the confidentiality of the information concerning students and dispenses such information only to those who are legitimately entitled to it.
9. Refrains from subjecting any child to fear, trauma, anxiety, physical punishment, sexual abuse, and mental and emotional harassment.
10. Keeps a dignified demeanour commensurate with the expectations from a teacher as a role model.

5.3 Obligations towards Parents, Community and Society

A Teacher:

1. Establishes a relationship of trust with parents/guardians in the interest of all round development of students.
2. Desists from doing anything which is derogatory to the respect of the child or his/her parents /guardians.
3. Strives to develop respect for the composite culture of India among students.
4. Keeps the country uppermost in mind, refrains from taking part in such activities as may spread feelings of hatred or enmity among different communities, religious or linguistic groups.

5.4 Obligations towards the Profession and Colleagues

A Teacher:

1. Strives for his/her continuous professional development.
2. Creates a culture that encourages purposeful collaboration and dialogue among colleagues and stakeholders.
3. Takes pride in the teaching profession and treats other members of the profession with respect and dignity.
4. Refrains from engaging himself/herself in private tuition or private teaching activity.
5. Refrains from accepting any gift, or favor that might impair or appear to influence professional decisions or actions.
6. Refrains from making unsubstantiated allegations against colleagues or higher authorities.

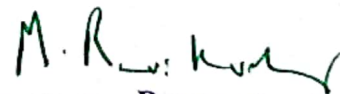
7. Avoids making derogatory statements about colleagues, especially in the presence of students, other teach officials or parents.
8. Respects the professional standing and opinions of his/her colleagues.
9. Maintains confidentiality of information concerning colleagues and dispenses such information only when authorized to do so.

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CODE OF CONDUCT FOR ADMINISTRATORS

The Administrators are expected to

- Ensure that all the students, academic employees and supporting staff are dealt with courtesy and respect and uphold the values of the organization.
- Be fully conservant with the Policies, rules and regulations of the Institution and shall be prepared to implement them.
- Ensure that the duties assigned to the team members are appropriate to the qualification, experience and skills of the employee.
- Ensure that the goals of the Institution are well disseminated across the stakeholders and the activities planned in the institution are towards achieving the targets.
- Support the team members with the training needed, to upgrade the skills and also to successfully discharge the responsibilities assigned.
- Ensure a cordial relationship with the administrative and other non administrative staff for the smooth conduct of the Institution.
- It becomes the responsibility of the divisional head to provide the necessary infrastructure and a conducive & fair ambience to all the team members impartially in order to achieve the desired goals.
- Be very precise and clear in communicating all the information to the concerned teaching and non teaching members.
- Ensure all the expenditures are within the budget approved by the Institute and also ensure that a fair practice is followed in budget allocation.
- Exercise caution to avoid favourism and shall not involve or encourage in any kind of activities that cause any disrupt between the team members.
- Demonstrate professionalism in resolving any conflict by respecting all parties involved and ensuring that the complaints are well received, studied and all the solutions are well documented.
- Ensure that they shall not misuse their authoritative powers, which shall affect the reputation of the Institution.
- Ensure that the information submitted to the external agencies and other stake holders about the institution is unambiguous and correct.


Principal

R.V.R.R. College of Education
Guntur-522 006, A.P. India